LETTER OF AGREEMENT

EUCOM-Consortium Represented for the purpose of this Letter of Agreement by

Alessandro Balsamo

Istituto Nazionale di Ricerca Metrologica - INRiM
Strada delle Cacce, 91 – 10135 Torino, Italy

To the Stakeholder

……………………………..

Represented by ……………………, Director/President/…

……………………………………

………………………………………

CONCERNING ACTIVITY AS EUCOM PROJECT STAKEHOLDER

Dear Mr. …………………………,

This LETTER confirms the agreement and the relationship between the EUCOM-Consortium, represented by the Coordinator, and …………………………………………….

The EUCoM-Consortium and …………………………, in the following referred to as "Correspondents", shall indicate their agreement by signature of this LETTER, with the arrangement running until 2021-05-31, date of end of the EUCoM project.

The EUCoM-Consortium is conducting a research project in the frame of the European Metrology Programme for Innovation and Research (EMPIR). EURAMET e. V. is the dedicated implementation structure for EMPIR.

The Stakeholder has advised the EUCoM-Consortium that their organisation is also active in the relevant field of research and expressed an interest in collaborating with the EUCoM-Consortium.

The main role of the Stakeholder is to advice the EUCoM-Consortium about its needs in the field of the project. In conjunction with a similar contribution of all other Stakeholders, this is intended to help the EUCoM-Consortium aiming the project at best with most impact.

The Coordinator is acting as the intermediary between the Stakeholder and the EUCoM-Consortium.

A summary of the project is attached in the Annex 1. This includes an overview, the targeted needs, the objectives, and the expected progress beyond the state of the art and results.

STAKEHOLDER AVAILABILITY

The Stakeholder is willing:

1. To provide a contact name, phone number and e-mail address.

2. To participate in the "Stakeholder committee", which imply no more than 3 short conference calls in the whole project.

3. To participate, in person or joining optionally in a webinar, in the one day mid-term meeting of the project.

4. To be mentioned in the project website as a stakeholder of the project.

CONFIDENTIALITY

The object of this Agreement is the sharing of information, including but not limited to written documents, data carriers, drawings, devices and software.

The Correspondent may use any information obtained within the activities conducted pursuant to this Confidentiality Agreement for the purpose of this collaboration and for non-commercial purposes. The providing Parties retains ownership of the transferred information.

The Parties undertake to treat confidentially all information exchanged under this Agreement that is clearly identified as confidential or that is of a proprietary nature. They shall protect such confidential information against the risk of unauthorised disclosure and undertake

- not to use confidential information otherwise than for the purpose for which it was disclosed;
- not to disclose confidential information to any third party without the prior written consent by the disclosing correspondent;
- to ensure that internal distribution of confidential information shall take place on a strict need-to-know basis; and
- to return to the disclosing Party on demand all confidential information which has been supplied including all copies thereof.

The confidentiality and non-use provisions shall not apply to any confidential information which:

- is already known to the receiving correspondent at the time of receipt;
- is or becomes public knowledge otherwise than through default on the Party of the receiving correspondent;
- must be disclosed by the receiving Party pursuant to a legal obligation; and
- is no longer confidential as subsequently informed by the disclosing Party to the recipient.

The provisions regarding confidentiality shall terminate three years after the termination of the EUCoM-project, expected to be on 2021-05-31.

Yours sincerely,

Place & Date	Signature of the 17NRM03 EUCoM Coordinator

The foregoing is accepted by ………………
Yours sincerely,

Place & Date	Signature of the Stakeholder

Annex 1 (Publishable summary)